

Frankford High School

2022-2023

Student & Parent Handbook

“Frankford High School will be a collaborative setting engaging all stakeholders in an inspirational and respectful learning environment that prepares students to be productive global citizens.”



Dr. Tony B. Watlington Sr.

Superintendent of Schools

Dr. Evelyn Nuñez

Chief of Schools

Dr. Malika Savoy-Brooks

Chief Academic Officer

Dr. Noah Tennant

Assistant Superintendent, Network 4

Dr. Michael J. Calderone

Principal

Ms. Cynthia McGuigan

Assistant Principal

Ms. Rachel Moore

Assistant Principal

Contact the main office for a version of this handbook in a language other than English.

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ORGANIZATIONAL TEAMS

Administration

Dr. Calderone	Principal
Ms. McGuigan	Assistant Principal
Ms. Moore	Assistant Principal (9th Grade Academy)
Mr. Fuentes-Rojas	Climate Manager

Safety

Administration

Ms. Melissa Dunne	Director of School Culture
Sgt. Bill Sands	School Police Supervisor
Mr. Anthony Devlin	Building Engineer
Ms. Kelly Harvey	School Nurse
Mr. Jamison Ross	Dean
Mr. Samuel Albertie	Climate Support Specialist
Mr. Damon Brockington	Climate Support Specialist
Mr. Howard Griffith	Conflict Resolution Specialist
Mr. Ben Dubin	Athletic Director
Ms. Staci Davenport	Special Education Compliance Monitor

School Culture

Administration

Ms. Melissa Dunne	Director of School Culture
Sgt. Bill Sands	School Police Sergeant
Ms. Erica Miller	Counselor
Mr. Jon-Loi Negrón Alicea	Bilingual Counselor
Ms. Patricia Fine	Bilingual Counselor
Ms. Naomi Jimenez	Bilingual Counselor
Mr. Jamison Ross	Dean
Mr. Samuel Albertie	Climate Support Specialist
Mr. Damon Brockington	Climate Support Specialist
Mr. Ben Dubin	Athletic Director

Ms. Staci Davenport	Special Education Compliance Monitor
Ms. Caitlin Park-Davidson	Clinical Coordinator
Mr. Howard Griffith	Conflict Resolution Specialist

Instructional Leadership

Administration

Ms. Jennifer Johnson	School Based Teacher Leader/ ELA lead
Dr. Aaron Orzech	School Based Teacher Leader/ Math lead
Ms. Staci Davenport	Special Education Compliance Monitor
Ms. Regina Croster	Co-EL Point Person (Instruction)
Ms. Eileen Dowling	Co-EL Point Person (Compliance)
Ms. Patricia Keyser	Director of Academic Affairs
Ms. Melissa McGillen	School Technology Coordinator
Ms. Kate Weldon	Director of Student Activities
Ms. Kerrie Blackmon	Director of Equity and Inclusion/SS

FRANKFORD HISTORY

With over 100 years, Frankford High School has a long and distinguished history in the School District of Philadelphia. It began in a farmhouse as an Annex to Central High School! Students were known as "Pioneers," a name still used today.

The current building opened in 1916 with the stadium addition following in 1922. Expansion continued in 1954 with the addition of the gym, lunchroom extension in 1965 and the new wing in 1970.

Frankford is one of the oldest high schools in the city; its fabled past and many championship teams provide a constant source of pride and affection. November 2009 was the final game between Frankford and North Catholic High School (closed)-more than 10,000 people were in attendance.

Several staff members are Frankford alumni and provide a valuable link between Frankford HS past and our promising future.

FRANKFORD HIGH SCHOOL: “FIGHT SONG”

Fight on for Frankford: Come on hit that line! (Go! Go! Go!)

Fight on for Frankford: Victory every time. (Rah!! Rah!! Rah!!)

All hail her colors, See them in the sky

Red, Blue, and Gold: We're with You

Fight, Frankford High

School Mascot: Pioneer

School Motto: “Home of Champions”

FRANKFORD VISION AND MISSION

Vision

Frankford High School will be a collaborative setting engaging all stakeholders in an inspirational and respectful learning environment that prepares students to be productive global citizens.

Mission

By providing all students a challenging learning environment that aligns with our Frankford High School’s vision, we encourage high expectations for academic success, college and career readiness, and positive relationships between students and staff. Frankford High School promotes a safe, orderly, caring and supportive diverse environment.



2022-2023 BELL SCHEDULES

Daily Schedule

Period	Start	End	Period	Start	End	Period	Start	End
1a-b	7:30	9:00	1a-b	7:30	9:00	1a-b	7:30	9:00
Adv	9:02	9:26	Adv	9:02	9:26	Adv	9:02	9:26
LUN 2	9:28	9:58	2-2/3	9:28	10:58	2-2/3	9:28	10:58
2/3-3	10:00	11:30	LUN 3	11:00	11:30	3-3/4	11:00	12:30
3/4-4	11:32	1:02	3/4-4	11:32	1:02	LUN 4	12:32	1:02
4/5-5	1:04	2:34	4/5- 5	1:04	2:34	4/5-5	1:04	2:34

Afternoon Assembly Schedule

Period	Start	End	Period	Start	End	Period	Start	End
1a/1b	7:30	8:52	1a/1b	7:30	8:52	1a/1b	7:30	8:52
LUN 2	8:55	9:25	2-2/3	8:55	10:17	2-2/3	8:55	10:17
2/3-3	9:28	10:50	LUN 3	10:20	10:50	3-3/4	10:20	11:42
3/4-4	10:53	12:15	3/4-4	10:53	12:15	LUN 4	11:45	12:15
4/5-5	12:18	1:40	4/5-5	12:18	1:40	4/5-5	12:18	1:40
ADV	1:43	2:34	ADV	1:43	2:34	ADV	1:43	2:34

Early Dismissal Schedule

Period	Start	End	Period	Start	End	Period	Start	End
1a-b	7:30	8:15	1a-b	7:30	8:15	1a-b	7:30	8:15
Adv	8:17	8:43	Adv	8:17	8:43	Adv	8:17	8:43
LUN 2	8:45	9:15	2-2/3	8:45	9:30	2-2/3	8:45	9:30
2/3-3	9:17	10:02	LUN 3	9:32	10:02	3-3/4	9:32	10:17
3/4-4	10:04	10:49	3/4-4	10:04	10:49	LUN 4	10:19	10:49
4/5-5	10:51	11:34	4/5-5	10:51	11:34	4/5-5	10:51	11:34

Delayed Start Schedule

Period	Start	End	Period	Start	End	Period	Start	End
1a-b	9:30	10:30	1a-b	9:30	10:30	1a-b	9:30	10:30
Adv	10:32	10:56	Adv	10:32	10:56	Adv	10:32	10:56

LUN 2	10:58	11:28	2-2/3	10:58	11:58	2-2/3	10:58	11:58
2/3-3	11:30	12:30	LUN 3	12:00	12:30	3-3/4	12:00	1:00
3/4-4	12:32	1:32	3/4-4	12:32	1:32	LUN 4	1:02	1:32
4/5-5	1:34	2:34	4/5-5	1:34	2:34	4/5-5	1:34	2:34

ACADEMIC CALENDAR 2022-2023

[Full Academic Calendar Link](#)

ADDRESSES AND TELEPHONE NUMBERS

Students must have current information on file in the Student Information System (SIS). This includes the correct spelling of the name, current address, home phone, parents' or guardians' names, parents' work phones and emergency contact name and phone number. It is the family's responsibility to inform the nurse, counselor or the attendance secretary in the main office of all changes as soon as they occur.

Parental or guardian contact and emergency telephone information is extremely important for each student's well-being, especially for unexpected medical emergencies; they could be life-threatening.

ACADEMIC MISSION

The focus at Frankford HS is **student learning**, the basis for future success. Therefore, students must be in class on time, participate actively as responsible learners, and complete all assigned work. For each subject, teachers will issue a syllabus explaining goals, and all coordinating expectations for their class content. Students and parents with questions and concerns regarding academic expectations should call the main office to schedule an appointment to discuss them with the individual teacher. Administrators, Counselors, and Deans are also available to address these issues. Students experiencing barriers to the educational process may get assistance through the Multi-Tiered System of Support (MTSS) process. Individual teachers for students who are not making academic progress in specific subjects initiate this process.

ANNOUNCEMENTS

Announcements are made daily in the morning during advisory and again at the end of the day just prior to dismissal. All students are expected to stop what they are doing anytime the Public Address (PA) System sounds as it is only utilized to share important and timely information, including lockdowns and shelter-in-place emergency transmissions.

ARMY JUNIOR ROTC

The Army JROTC program strives to build better citizens through training in military discipline, leadership, drill, and service activities at school and in the community. Students take classes in aerospace history, flight and space exploration. Completion of the three-year program earns advanced pay grade for graduates who choose to enter military service. Freshmen may take JROTC for physical education credit. Students should see Sgt. Fraioli to join the JROTC in RM 331.

ATHLETICS

“Home of Champions,” a nod to its longstanding tradition of fielding strong sports teams, Frankford High School offers up to 18 varsity and junior varsity sports teams for both girls and boys. Please contact Athletic Director Mr. Dubin via email (bdubin@philasd.org).

ATTENDANCE AND TRUANCY

Did you know that.....

Research has shown that students who miss more than two school days in September
are more likely to be chronically absent throughout the school year

Attendance is one of the most critical elements of success in any academic and professional setting; therefore, we want our students to start off strong in the beginning of the school year 2022-23!

In addition, chronic absence is one of the leading indicators that a student is at risk of dropping out of high school. As such, Frankford High School makes student attendance a priority. Specifically, it is the school's goal that all students attend school at least 95% of school days or more. In order to reach this mark, students can have no more than 9 absences over the course of the year. A copy of the School District of Philadelphia's Attendance policy can be found by clicking [here](#).

Parents *must submit* an absence note to the school *within three days* of the child's unexcused absence. Please click [here](#) for a link to the absence note template. For your convenience, absence notes may be delivered to the Welcome Center, Main Office, or emailed to our secretaries. Ms. Velez (svelez@philasd.org) and Ms. Ginyard (cginyard@philasd.org). After 3 days, the School Principal/Designee will make a determination if the note will be accepted.

Pursuant to SDP's attendance policy, all illnesses resulting in a total of 3 or more consecutive days absent require a doctor's note. For absences due to illness that do not total 3 consecutive days, parents may submit a note stating the illness. When a student has been absent due to illness and excused with a parent note more than 8 times (cumulative), a doctor's note must be provided to the school to excuse the 9th or more absence due to illness.

Any student coming to school at 11:00 AM or after and/or leaving school at 2:30 PM or before without an excuse note pursuant to the SDP attendance policy may be coded as half day unexcused. Two half day unexcused absences will add up to 1 full day of an unexcused absence.

BATHROOM GUIDELINES

- Students ***must*** have a designated bathroom pass to use the restroom.
- Students are ***not*** permitted to use the bathroom during the first & last 10 minutes of class.
- Only ***one*** student is permitted to leave the classroom at a time to use the restroom.
- Bathroom usage during transitions is ***PROHIBITED*** and all restrooms will be locked during transitions.

HALL PASS GUIDELINES

At Frankford HS, we believe that students must be in class to be successful. There are only three reasons why a student may leave class with a hall pass: bathroom visits, to visit the guidance counselor/climate team office, or an emergency visit to the main office/nurse's office (i.e. sick, call home, etc.). All other business (visiting coaches, turning in money or forms, picking up forms, turning in work to another teacher) must be conducted outside of class time. Students may not use or ask to use a hall pass and/or bathroom pass during the first and last 10 minutes of class and/or any instructional segment per the teacher's discretion.

PLEASE NOTE THAT:

- Students who abuse/overuse the bathroom and non-bathroom hall passes will receive logical consequences.

CHROMEBOOKS

Frankford High School is a 1:1 Chromebook school.

Students are expected to

- bring their Chromebook to school with them each day, fully charged.
- follow all individual class guidelines regarding use of Chromebooks during the school day.
- adhere to all Philadelphia School District's Acceptable Use Policies.

COUNSELING AND GUIDANCE SERVICES

The School Counseling Program is designed to assist and support students in their education and preparedness for college and career success. More specifically, counselors help students understand, cope and deal with personal, social, and behavioral problems. Counselors provide special services, including crisis intervention, drug and alcohol prevention and services to homeless, displaced and unaccompanied youth.

Counselors are leaders in assisting students with course selection, student net/individual learning programs (ILPs) and transcript evaluation. Counselors are the primary school resource for implementing a comprehensive college and career-planning program. This component of the school-counseling program ensures that all students have access to college and career awareness, planning, and opportunities.

Counselors consult and collaborate with parents, teachers, administrators, school psychologists, social workers, college representatives, etc... to help individual students succeed.

Erica Miller	Counselor
Jon Loi Negrón Alicea	Bilingual Counselor
Patricia Fine	Bilingual Counselor

Naomi Jimenez

Bilingual Counselor

Additionally, our Frankford family is grateful to be equipped with a full social work Support Team for Educational Partnership (STEP). The social work team is a three person team, intended to provide behavioral health support to our students, assist in times of crisis, and provide help in linking our students and families to outside therapy services. This team is top notch!

Caitlin Park-Davidson (cparkdavidson@philasd.org) -Step Coordinator

Jennifer Lombardo (jlombardo2@philasd.org, (215) 821-6133) -Social Worker

Todd Milhollen (tmilhollen@philasd.org, (609) 964-1266) -Behavioral Health

Durnetta Holloway (dholloway@philasd.org) -Family Peer Specialist

DRUG AND ALCOHOL POLICY

Students in possession of, or under the influence of drugs or alcohol will be subject to prosecution under the law and disciplinary action, as defined by the Philadelphia School District Code of Student Conduct. Violators will also be referred to the appropriate counselor to begin Tier II MTSS. Students will be referred to an appropriate treatment program for help as a result of the Tier II meeting.

EARLY DISMISSAL/DELAYED ARRIVALS

1. Students are expected to remain in school for the entire scheduled school day.
2. All medical appointments should NOT be scheduled during school hours but after school
3. Students who request frequent early dismissals may place themselves in academic jeopardy
4. Any parent or guardian requesting an early dismissal for a Frankford HS student must pick the student up, be listed on the Student Information System, and display proper identification.
5. Delayed arrival requires students to have an official note that can be verified (Doctor's, Dentist, or parent/guardian)

ELECTRONICS POLICY

Students will be responsible for bringing chromebooks to and from school for learning. This is called a 1:1 approach; wherein, all students are assigned one laptop per year to utilize. This is the only technology that will be allowed in the building. Cell phones are still prohibited, in addition to the following items: cell smart watches, iPods, iPads, laser pointers, and electronic gaming devices. It is vitally important that all students do not have earbuds or headphones on in the Hallways in case of an emergency message being communicated over the PA System.

Cell phones are prohibited in Frankford High School. Students are expected to place their cellphones, smart watches and ear buds in a YONDR bag upon entrance and lock the bag. Phones must be turned off prior to sealing the bag. YONDR bags will not be opened for students until dismissal. In the case of an early dismissal, early release or a sporting/club event the bags will be opened at the student entrance for students who are approved to leave. YONDR bags are the property of Frankford High School. The first bag will be provided at no cost. If a bag is damaged or lost it is the student's responsibility to replace the bag at the cost of \$10.

Bags will be checked each morning and may be randomly checked throughout the school day. If a bag is found to be broken, the bag and phone will be confiscated. The bag will need to be replaced and the cell phone will be returned to a parent/guardian only. Cell phones will not be held by school personnel if a student forgets their bag, the student must turn the phone in and a parent/guardian will need to come retrieve it and purchase a new bag if it is damaged/lost. If the student

refuses to turn the phone in or place it in their assigned YONDR bag they will not be permitted to enter. They will need to be picked up in the welcome center.

If a student is seen with a phone by any staff member, the staff member will contact the grade level dean to report the student and the below consequences will be enforced.

Consequences for noncompliance with Frankford Cell Phone Policy:

1st Violation: The phone will be confiscated and locked in a safe. The student will complete the “Cell Phone Policy Violation Acknowledgement” form and receive their phone at the end of the day.

2nd-3rd Violation: The phone will be confiscated and locked in a safe. The parent will complete the “Cell Phone Policy Violation Acknowledgement” form and the student will receive their phone at the end of the next school day.

Continued Violations: The phone will be confiscated and locked in a safe. The phone will be held by the school until the end of the marking period. The parent will need to complete the “Cell Phone Policy Violation” form after attending a scheduled meeting during the report card conferences.

Frankford HS is NOT responsible for any lost, stolen or damaged electronics

EMERGENCY CLOSING OF SCHOOL

Weather-related school closings are communicated in the following ways:

- Radio and television news channels
- [SDP website](#)
- PhilaSD Twitter page (@PHLschools)

Parents should listen for this information both before and during school hours and whenever severe weather conditions threaten the region. If, for any other emergency, school must be closed during the school day, the school administration will make the announcement and communicate. Once again, we stress the importance of having updated contact numbers in our system in order to open lines of communication in cases of urgency. Working parental/guardian telephone numbers, emails, and emergency contacts are all vital.

ENTRANCE (STUDENTS AND VISITORS)

All students and visitors will enter the school building each day through the primary student entrance located on Oakland Street. Each school day, the doors open at 7:00. Students must scan into school by 7:30 to be marked on time. Students must have their ID ready to scan in, place their phones and smart watches in their YONDR bag, and lock the bag prior to entering. Students are required to go through the metal detectors upon entrance. **No students may enter school after 8:30 without a doctor note or parental contact/escort.**

VISITORS' PROTOCOL, RELEASE OF STUDENTS, AND STUDENT INFORMATION

Frankford High School extends a warm welcome to parents/guardians and others working with our school. At the same time, we must ensure that our students and staff are safe and that learning, as well as the regular operation of our school, are not disrupted. We must be aware of who comes into the building and for what purpose. All visitors must be cleared through the Welcome Center. The Welcome Center will keep a record of the purpose and reason of visit for all visitors. With this in mind, your cooperation is needed with the following:

1. Kindly report to the front desk, verify your picture identification and sign the visitor's register.

2. When visitors arrive at the Welcome Center, visitors must, once again, show picture identification in order to obtain from the Welcome Center an official visitor's pass. The visitor's pass must be worn and carried outwardly at all times while in the building.
3. The Welcome Center will verify if Parents/Guardians/Relatives are listed on official school records. As per school district policy, we are not permitted to conduct business regarding any student whose Parents/Guardians/Relatives are not listed on school records.
4. In the event of an extenuating circumstance, legal guardians may sign out their child in the Welcome Center once the Welcome Center has verified that the person picking up a student is on school records. All visitors must enter and exit through the main entrance.
5. Conferences involving students will only be conducted with the legal guardian identified on school records.
6. Former students are not permitted to visit without administrative approval.
7. Any student, regardless of age in the need of an early dismissal, can only be withdrawn from school by the parent, or a legal guardian identified on school records. As previously stated, parents or guardians are required to supply the school with official photo identification. Students may not be picked up directly from classrooms. Any student who bypasses this procedure and cuts class jeopardizes their academic standing and student privileges. Seniors who willfully cut class may affect their participation in Senior activities.
8. There are no early dismissals for students after 1:30PM. The School Office and Visitor's Entrance closes at 1:30PM.

EVACUATION DRILLS AND EMERGENCIES

- Every room has a fire evacuation chart posted.
- The fire alarm system alerts students and staff.
- If an evacuation is necessary, verbal instructions will be given over the public address system.
- Students must obey their teachers' directions and proceed quickly and quietly to safety outside the building.
- After a fire drill or emergency, all students and staff will re-enter the building, only after instructed to do so by the principal or his designee, by sounding the school's bell system.
- **Any student setting off a false alarm on the fire alarm system or tampering with fire protection equipment will be arrested and suspended.**
 - This is treated as a major offense due to the number of stakeholders it affects. If our PFD attends to a false alarm at our building, that could potentially pull them from a true life-threatening situation in the neighborhood. This is a drastic waste of precious resources.
 - A student who witnesses any such inappropriate behavior should go directly to a school police officer, dean, or a member of the administration.

FOOD SERVICES

Students will receive free lunch. Monthly menus are displayed in the cafeteria. Students must enter their ID numbers to receive lunch.

Breakfast and lunch is free for ALL students every day.

1. Breakfast is available for all students from 9:00 a.m. until 9:25 a.m. daily. It is important for parents and students to know that extensive research has repeatedly shown that students who eat breakfast perform better in their classes than students who do not eat breakfast. Therefore, we encourage all students to eat breakfast at Frankford High School. Students are required to remove any and all trash they have generated. We expect students to respect the school environments, particularly the school lunchroom.

2. Students may use the lunchroom during their rostered lunch periods, **ONLY**. Lunch may be brought from home or purchased in the cafeteria. Both hot and cold lunches are available in the cafeteria. A weekly menu is available to help plan your choice of meals. **Students may not leave the school grounds to buy lunch and are not permitted outside during lunch. Students are not permitted to have food delivered to the school from an outside establishment. Disciplinary action will be taken against violators.**

GRADING

GRADE OR CLASS STANDING

Grade or Class standing is based on the amount of credits that a student has accumulated.

Freshman (9th Grade)- 0-4.5 Credits

Sophomore (10th Grade)-5-10.5 Credits

Junior (11th Grade)- 11-17 Credits

Senior (12th Grade)- 17.5 or more Credits

*Super Junior- Super Junior is a term given to students that are still considered Juniors based on credit attainment but that could possibly graduate at the end of that academic year if they successfully pass all of their currently rostered classes and take and pass credit recovery during the year.

GRADE POINT AVERAGE (GPA) CALCULATION

A new GPA calculation is being phased in with the class of 2022. The following GPA rules apply to all students regardless of graduation year:

- Courses are assigned weights in the form of a multiplier based on their difficulty:
 - ❖ General courses =1.00 multiplier
 - ❖ Honors courses = 1.15 multiplier
 - ❖ AP =1.20 multiplier
- Courses that are retaken after being failed (Credit Recovery) are calculated into the GPA with a numeric score of 65/1.0 GPA points.

Note: GPA Calculation continuation can be accessed on our Frankford HS website

Students will be graded on report cards with the following scale:

A: 90 – 100	Advanced
B: 80 – 89	Proficient
C: 70 – 79	Basic
D: 60 – 69	Below basic
F: 50-59	Below Basic/Credits will not be earned.

Grades are not cumulative from one marking period to the next. Each of the four marking periods is averaged for a final grade at the end of the year. Students and parents will know the basis of each teacher’s marking system; there should be “no surprises” at report card time. Students should be encouraged to keep a record of his or her progress during the semester (in addition to the teacher’s grade book. **All teacher grade books will be updated every two weeks.**

GRADING POLICY

Teachers have multiple opportunities to evaluate student progress using a variety of assessment strategies. Grades include the following components:

Component	Weight
Tests	40%
Performance Based Learning	30%
Classwork	20%
Homework	10%

Note: “Performance Based Learning” includes but is not limited to Projects, Labs, Research, Assignments, Presentations, etc...

All grades will be recorded in the district provided electronic gradebook in Infinite Campus, the Student Information System. It is suggested that students receive written feedback in each course at least twice weekly - teachers would thusly enter at least two grades per week.

For the official SDP Marking guidelines please click [here](#).

GRADING SCALE

The Alpha/Numerical Equivalency Chart below reflects the numerical mark assigned to each letter grade and applies to all subjects areas:

Alpha	Num.	GPA	Alpha	Num.	GPA	Alpha	Num.	GPA
A+	100-97	4.0	A	96-93	4.0	A-	92-90	3.7
B+	89-87	3.3	B	86-83	3.0	B-	82-80	2.7
C+	79-77	2.3	C	76-73	2.0	C-	72-70	1.7
D+	69-67	1.3	D	66-63	1.0	D-	62-60	0.7
			F	59-50	0.0			

A grade of Incomplete (I) can be given in the following situations:

- Student was enrolled for less than 15 days during the term
- Student was on extended medical leave (nurse confirmation required)

Incomplete grades must be corrected prior to the close of the next term grading window or the grade will convert to a 50. A grade of “Incomplete” cannot be given during the final term of a course.

The final grade for a course will be automatically calculated as an average of all term grades. Students whose final average falls below a 60 will receive a failing grade on their report card and will not earn credit for the course.

GRADUATION REQUIREMENTS

A total of 23.5 credits are required for graduation:

They must be earned as follows:

- 4 credits in English
- 3 credits in Mathematics
- 3 credits in Science
- 4 credits in Social Studies (including one African American History)
- 2 credits in World Language
- 2 credits in Arts/Humanities
- 1.5 credits Health (.5) & Physical Education (1)
- 4 credits in Electives
- Completion of Senior Project
- 1 additional credit in a Math/Science

In order for students to be eligible to participate in the Senior activities (Prom, Luncheon, trip, etc.) students may not have accrued any more than 9 unexcused absences, 9 incidents of lateness to school, or have been coded as cutting class more than 5 times.

Senate Bill 1095, signed into law by Governor Tom Wolf on October 24, 2018, shifted Pennsylvania's reliance on high stakes testing as a graduation requirement to provide alternatives for high school students to demonstrate readiness for postsecondary success. Formerly, Pennsylvania's graduation requirement was more restrictive, requiring most students to pass the Keystone Exams — end of course exams in Algebra I, Literature, and Biology. Senate Bill 1095 expanded the options for students to demonstrate postsecondary readiness using four additional pathways that more fully illustrate college, career, and community readiness.

Please refer to the [Graduation Pathways Presentation](#) for additional information.

HEALTH SERVICES

The nurse is available in the Health Room #132 for medical emergencies. Students who experience minor discomfort are to obtain a pass from their classroom teacher and report immediately to the Health Suite during those times designated for visitation. Unless it is an emergency, a student will be asked to return to their classroom.

A student who is deemed too ill to remain in school may be dismissed by the nurse and a parent/guardian must pick the student up from school following the early release procedure. Only adults identified as emergency contacts in the SIS and with a valid photo ID will be able to take students out of school. In some situations, students are sent directly to the hospital by ambulance. In this instance, once again, it is imperative that parents/guardians supply their home and work telephone numbers, if or when they change. Some health problems could be life-threatening. When parents and emergency contacts are not available, students will not be sent home. Students who must take a prescription will entrust the medication in its original container to a nurse and visit the Health Suite at the appropriate time(s) to take the medicine in the presence of a nurse.

HONOR ROLL

Distinguished Honors: All As in every subject

Meritorious Honors: All As & Bs in every subject

Students who make the honor roll will be invited to the Pioneer Recognition Ceremony at the end of each marking period during quarters 1-3.

INSURANCE (STUDENT ACCIDENT INSURANCE)

The School District does not have accident insurance. If students, particularly athletes, want to be covered, they should purchase the student insurance offered at the beginning of the school year using the forms distributed in their advisories or by their coaches.

LOST AND FOUND

Please check with the Deans and/or School Resource Officers for lost items.

MENTALLY GIFTED ENRICHMENT PROGRAM

Gifted students complete the required curriculum, electives, and are eligible for Honors and A.P. courses. In addition, gifted students participate in enriching educational programs at area cultural and educational institutions; students should see the Director of Academic Affairs.

MTSS (MULTI-TIERED SYSTEM OF SUPPORTS)

MTSS is an early intervening support process where the goal is to improve student achievement using research-based interventions matched to the instructional need and level of the student. The core of MTSS is the premise that ALL children can learn. In Pennsylvania, MTSS carries dual meaning: first, it is a comprehensive, multi-tiered, standards-aligned strategy to enable early identification and intervention for students at academic or behavioral risk. Second, MTSS is an alternative to the aptitude-achievement discrepancy model for the identification of students. This strategy allows education professionals to identify and address academic and behavioral difficulties prior to student failure. Monitoring student response to a series of increasingly intense interventions assists in guiding instruction to prevent academic failure and provides data that may guide eligibility decisions for learning disabilities.

In brief, MTSS/RtI is:

- A data-driven model to enable early identification and strategic interventions for students at academic or behavioral risk;
- A multi-level instructional framework aimed at improving instruction for ALL students; and,
- A shared and collaborative decision-making process among professional educators.

REFLECTION ROOM

As a school implementing Restorative Practices, Frankford HS has created a Reflection Room for students who have violated the Code of Student Conduct. The Reflection Room is a place at Frankford HS that provides students with an alternative to both in school suspension (ISS) and out of school suspension (OSS) as a consequence of violating school rules. Students may spend the entire day(s) in the Reflection Room (RR) and are required to complete all scheduled RR activities and restorative practice procedures prior to returning to their respective classes.

NATIONAL HONOR SOCIETY (NHS)

Students whose scholastic achievement, leadership and community service meet the listed criteria are nominated to the Frankford High School National Honor Society. Students enrolled in vocational programs may also be nominated to the National Vocational/Technical Honor Society. Please see a faculty sponsor if you are interested in joining the NHS.

OUT OF SCHOOL SUSPENSION

Students on suspension are not permitted in the building or on school grounds. They may not participate in any school programs, athletic events, extracurricular activities or trips. **Students on suspension who are found on school grounds or in the school building and are not accompanied by a parent or guardian are subject to arrest for defiant trespassing.** Students must bring in their parents/guardians for meetings with the appropriate Climate Team Member. Only the documented parent/guardian can reinstate students, regardless of age. Students will not be reinstated without a parent.

OUTERWEAR AND SPORTS EQUIPMENT

Students are not to wear outerwear or carry sports equipment around with them inside Frankford High School. Outerwear is defined as jackets or coats. Sports equipment ranges depending on the individual sport but may include lacrosse sticks, balls, helmets, shoulder pads, cleats, etc. Students are all assigned lockers and should store their outerwear and any sports equipment in their lockers until the end of the day at dismissal. **Students using or wearing the above-listed items in the building must surrender the item on request to any staff member.** Students who choose to repeatedly violate this policy, will be subjected to logical consequences per Frankford HS Climate Team.

PHYSICAL EDUCATION REQUIREMENTS

All students are required to wear athletic attire and sneakers in gym class. Medical excuses for exclusion from physical education classes are processed through the School Nurse Office RM #132.

SCHOOL PROPERTY

All books, equipment, and other items issued to students remain the property of the school district. Payments must be made for items that are lost or damaged before replacements will be issued. All lost books must be paid for before report cards or diplomas are issued. Students who owe the school for lost or unreturned property will be excluded from school trips, activities, athletic teams and graduation ceremonies. It is imperative that students **check Scholarchip** often to make sure no fees or penalties are owed.

SMOKING POLICY

By state law and school board policies, all schools and adjacent school grounds are smoke-free facilities. Smoking, using, or possessing tobacco products is not permitted anywhere in the building, on school grounds or at school functions. **Students found smoking on school grounds will be subject to a fine of \$50.00** and will be suspended. Confiscated items will not be returned to students.

STUDENT LIFE

EXTRACURRICULAR ACTIVITIES

Frankford offers a variety of extracurricular activities. All students and staff are encouraged to attend the many events scheduled at Frankford and at other sites. Students are invited to participate in as many activities as their interests and time allows. Notices about programs appear in the daily bulletin. More information regarding extra-curricular activities may be found on the [school website](#).

FKD 3

The FKD3 stands for Focused, Knowledgeable and Determined. These three characteristics embody what we expect of all of our students in order to be successful in the school and global community. When students are displaying these three characteristics they are able to learn in a safe and productive environment.

PIONEER POINTS

“Pioneer Points” are awarded to students by staff when they meet and/or exceed school expectations. Point redemption will occur at the school store during lunch period.

PIONEER DAYS

Each month the students who have 150 Pioneer Points and a 95% attendance rating from the previous month are eligible for the Month’s event.

SOCIAL ACTIVITIES

Frankford High School offers numerous student activities for social interaction. Dances and class activities are arranged by class and school organizations. Required dress rules will be advertised for all activities. Students must adhere to all requirements to be permitted to participate. A review committee in advance of the activity may bar students and their guests from these activities.

For all school dances, appropriate dress is “dress to impress.” No jeans, “T” shirts, etc. are permitted. All students attending functions must present a valid school ID and their guests must present a photo ID for admittance. **By School District policy**, participation in proms and commencement ceremonies are privileges that may be withheld by the principal in accordance with the code of student conduct or attendance.

STUDENT DRIVERS

Students driving to school must park on the surrounding streets of the school.

STUDENT GOVERNMENT ASSOCIATION (SGA)

The student government is called the Student Association (SGA). It is composed of elected representatives from each grade and officers elected by the student body at large. The SGA promotes unity among students and harmony in the community through its major themes of service and duty. The SGA contributes to the life of the school by sponsoring school pride activities, charitable collections and social events for the student body at large. Elections for SGA officers for the following year are held in the spring of each school year. The SGA meets monthly to plan student events and to interact with the school administration. In case of questions or clarification, please see Ms. Weldon.

STUDENT INFORMATION SYSTEM (SIS)

Formerly StudentNet/ParentNet

The Student Information System (SIS)/ Infinite Campus is a service provided for students and families to access their profiles which consist of grades, attendance, discipline reports, credits, fees, Keystone scores, colleges and universities, SAT scores, and credentials which are required for admission to various colleges and universities, etc. This service greatly empowers students and parents. Students and parents are encouraged to routinely consult student profiles to follow and meet their academic needs for success and to avoid potential academic, fiscal, behavioral, or attendance problems.

TEEN PARENT CENTER - ELECT

The ELECT program (Education Leading to Employment and Career Training) is designed to help improve attendance among teen parents, to decrease barriers for students returning to school, and to support teen mothers and fathers and teen parents to be successful as they complete their education. Ms. Gabrielle Clark is our ELECT representative. Her contact info is gclark@cispl.org. She is located in room 3.

TITLE 1

The mission of Title I is to provide technical assistance and support to families and school communities in implementing all mandates of the No Child Left Behind Act (NCLB), now more commonly known as Every Student Succeeds Act (ESSA). The office supports schools in helping to raise the academic achievement of all students by maximizing the available resources to ensure and to support the implementation of the School Action Plan.

Contact: 440 N. Broad St. – 3rd Floor, Philadelphia, PA 19130 Phone: 215-400-5798

TRANSPORTATION**PUBLIC TRANSPORT**

Public Transportation to school is available via SEPTA train and bus routes. The El train and buses K, J, R, 57 and 8 routes are primarily used by Frankford HS students.

- A SEPTA Student Key Card is a contact-free chipped card that is used by students who are eligible to board a SEPTA trolley, bus or subway. The SEPTA Student Key Card will replace the Weekly Student Transpass at the start of the 2021-22 school year.
- On the first day of school, all forms of transportation on SEPTA including buses, trains and subways will be free to students so they can get to school safely on their first day, Tuesday, August 31.
- Once at school, the new Fare Cards will be distributed to students in the same manner they received their transpasses.
- **Fare Card Website, [SEPTA Student Fare Card - Transportation](#)**
- **[SEPTA Student Fare Card Slideshow](#)**
- **SEPTA, ISEPTAphilly.com/blog/studentfarecar**

YELLOW BUS TRANSPORT

The school bus pick-up and drop-off locations are on the Oakland Street driveway. In the afternoon, buses will pick up students on school grounds by the same entrance. Ms. Davenport, our Special Education Compliance Monitor is the point of contact regarding public transportation. Her contact information is sldavenport@philasd.org

UNIFORM POLICY

It is our school's belief that success for all students begins with being properly and decently dressed for school. While we no longer require a specific school uniform, all students are to come to school dressed in a respectful fashion and must wear their lanyard and school ID. Please be advised that as a safety precaution the student's ID badge and lanyard must be visible (in front) at all times and worn around the student's neck during school hours and in-school events. Students may only wear closed-toed shoes or sneakers. Slippers, slides, sandals or flip-flops pose a safety risk and are not permitted to be worn at any time in Frankford High School.

Students may not wear clothing with explicit language and/or images on it. Students cannot wear crop tops, tube tops, halter tops or any shirt which does not cover their chest and stomach. Shirts should cover armpit to armpit and must have straps (no spaghetti straps). Student bottoms must cover the student's entire backside and not be more than 4 inches above the knee. Jumpsuits (or one piece tight fitted clothing) are not permitted. No open-toed shoes, slides, or slippers are allowed; Crocs are permitted, but the strap must remain behind the ankle. Students who do not comply with the dress code will be provided a Frankford shirt, they may be sent home, and/or a parent or guardian will be asked to bring appropriate clothing to the school.

WORKING PAPERS

As required by Pennsylvania State Law, any person under 18 years of age desiring a job must obtain working papers. Applications are available through the School District of Philadelphia's Career and Technical Education page at <https://www.philasd.org/cte/about/working-papers/>.

PARENT STUDENT COMPACTS

***Frankford High School
School-Parent Compact
2022-2023 School Year***

Dear Parent/Guardian,

JOINTLY DEVELOPED

To understand how working together can benefit your child, it is first important to understand the district and school's goals for student academic achievement.

THE SCHOOL DISTRICT OF PHILADELPHIA GOALS:

1. 65% of 3rd-8th grade students will be proficient on the state ELA assessment by August 2025. In August 2019, 35.7% of students were proficient.
2. 62% of 3rd grade students will be proficient on the state ELA assessment by August 2025. In August 2019, 32.5% of students were proficient.
3. 52% of 3rd-8th grade students will be proficient on the state math assessment by August 2025. In August 2019, 21.5% of students were proficient.
4. By August 2025, 52% of high school students at the end of 11th grade will be proficient on all three state high school assessments (Algebra, Literature, and Biology). 22.2% of students were proficient in August 2019.
5. 80% of Career and Technical Education (CTE) students will pass an industry standards-based competency assessment by the end of 12th grade. In August 2019, 49.9% of students passed.

FRANKFORD HIGH SCHOOL'S GOALS:

School Goal 1: At least 16% of students will score proficient/advanced on the Literature Keystone.

School Goal 2: At least 8% of students will score proficient/advanced on the Algebra Keystone

School Goal 3: At least 7% of students will score proficient/advanced on the Biology Keystone

School Goal 4: At least 54% of 12th grade Career and Technical Education (CTE) students will pass an industry standards-based competency assessment

School Goal 5: At least 43% of all students will attend school 90% of days or more

School Goal 6: At least 88% of students will have zero out-of-school suspensions

School Goal 7: At least 67% of students will graduate with their 4-year cohort

School Goal 8: At least 65% of first-time 9th grade students will be on-track to graduate with their 4-year cohort

To help your child meet the district and school goals, the school, you, and your child will work together:

SCHOOL/TEACHER RESPONSIBILITIES:

The teachers of Frankford High School will:

- Be responsible for ensuring that staff meet the needs of their students by implementing research based, high quality, differentiated instruction.
- Teachers will continue to update Infinite Campus so parents can be informed about their child's academic progress.

We, as Frankford High School parents, will:

- Actively monitor our child's attendance and lateness. Parents/guardians will send in notes when a child is absent within 3 days.
- Parents/guardians will commit to support their child's progress and academic achievement.
- Parents/guardians will attend meetings to provide input during School Advisory Council and Title I meetings, when available.
- Parents/guardians will continue to review student progress regularly through the Parent Portal.
- Parents/guardians will attend school events, meetings, and workshops in order to build their capacity.

STUDENT RESPONSIBILITIES:

We, as Frankford High School Students, will:

- Attend school every day and on time.
- Attend all classes, review grades on a regular basis, ask for assistance when needed, and attend credit recovery if it is needed.
- Complete homework and projects on time.
- Bring home documents to parents/guardians when required.
- Respect themselves, each other, and school staff at all times.

COMMUNICATION ABOUT STUDENT LEARNING:

Frankford High School is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect us to reach you are:

- School Website
- Social Media Accounts
- Flyers
- Parent Robo-calls
- Email
- Google Classroom

ACTIVITIES TO BUILD PARTNERSHIPS:

Frankford High School offers ongoing events and programs to build partnerships with families

- SAC meetings- To be held the 3rd week of the month (dates to be determined)
- Open House (August, date to be determined)
- Parent workshops - Monthly
- Parent Portal
- Parent Input Title I meetings (Fall, Winter, Spring)
- Parent Resource Table
- Coffee House
- Musicals
- Athletic Events

Frankford High School
Parent and Family Engagement Policy
School Year 2022-2023

In support of strengthening student academic achievement, **Frankford High School** receives Title I, Part A funds and therefore must be jointly developed with, agreed upon, and distributed to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Frankford High School** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format -- including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child’s learning
- (B) Parents are encouraged to be actively involved in their child’s education at school
- (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT

REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

Frankford High School:

Will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- Parents are invited to attend and provide input into three Title I meetings a year.
 - Annual (Fall 2022)- Back to School/Annual Title I meeting.
 - Winter (Dec/Jan 2022/2023) - This is for parents to discuss the needs of the school and to provide input to the school wide plan and school budget.
 - Spring (April/May) – This is an opportunity for parents to provide input on the Parent Compact and Parent and Family Engagement Policy. This meeting was held on May 19th, 2022 for the 2021-2022 school year.

Section B: ANNUAL TITLE I MEETING

Frankford High School:

- Will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school’s Title I program, the nature of the Title I program, the parents’ requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.
- Will invite parents to attend the Annual Title I meeting in Fall of 2022. This will be during Back to School night in September 2022 (specific date to be determined). The principal or designee will make a presentation for parents that will include information about the requirements of Title I, The parent rights under the law and the state academic content standards and assessments. They will also provide information on how to work with educators and ways to monitor student progress. They will provide information on the school curriculum and credit earning toward on-time graduation as well as provide parent supports for student academic progress and success.

Section C: COMMUNICATIONS

Frankford High School:

will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- Frankford HS will make every effort to provide families with school district and school-wide information in a timely manner by using the Parent Portal, Frankford High School website, social media, phone calls (both robo calls and individual calls from staff), Google Classroom, canvassing, emails and postal service mail.
- Meetings and conferences are held at various times during the day and during evening hours in order to increase parent attendance and work with parent schedules.
- All information sent home by the school will be in parent-friendly language and, as needed and appropriate, with translations into the families' home languages. We have access to translation services through our central office.

Section D: SCHOOL-PARENT COMPACT

Frankford High School:

Will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- Invite parents to the Spring Title 1 (April 2022) meeting to provide input into the planning of parent engagement activities and the development of the Parent and Family Engagement Policy and School-Parent Compact. This meeting was held on May 19th, 2022 for the 2021-2022 school year.

Section E: RESERVATION OF FUNDS

Frankford High School:

Will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- At the Winter Title 1 Meeting on February 24th, 2022, the parents discussed and provided input on how the 1% of Title 1 funds should be spent for the 2022-2023 school year.

Section F: COORDINATION OF SERVICES

Frankford High School:

Will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Working with parents with the STEP program at the school
- Provide access to community resources as provided to the school
- Work with district to provide services to families
- Provide parents of the existence of the district parent engagement center at 440

Section G: BUILDING CAPACITY OF PARENTS

Frankford High School:

Will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- 1) Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- 2) Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- 3) Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) **The challenging State's academic standards**
 - b) **The State and local academic assessments including alternate assessments**
 - c) **The requirements of Title I, Part A**
 - d) **How to monitor their child's progress**
 - e) **How to work with educators to improve the achievement of their child**
 - Invite parents to attend monthly SAC meetings that are held the 3rd week of the month (dates to follow)
 - Invite parents to attend Title I meetings
Annual (September) Winter (December/January) Spring (March/April)
 - Family Engagement Liaison, School staff and partners to provide parent workshop on various topics suggested by parents
 - FAFSA, Open House, Coffee House, School musical, Volunteer Orientation training, Naviance Training, College and Career readiness, Financial literacy
 - Provide parents information on FACT Training (Family Academy Courses and Training) for parents that is offered by the office of Family and Community Engagement.
 - Provide families information on family engagement events and activities held on the district level and school level.
 - Frankford High School has established an informational Parent Resource Center for parents to use computers and access information on how to support their child at home.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Frankford High School:

Will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Frankford will provide a professional development around effective parent engagement and communication to staff in the Fall/Winter 2022. This will include a review of the school wide parent surveys.
- Leadership team will meet with Counselors and other staff regularly to give suggestions for improving parent communication and engagement. This is included in safety planning meetings and teacher professional development training.
- Frankford will offer professional development on the school level on various topics to support student success.
- Frankford will provide staff development on the district level on various topics related to their area of expertise and on parent and family engagement in the learning process.

Frankford High School

Will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Providing literacy training for parents.
- Arranging school meetings and events on various days and times. Conduct in-home conferences between school staff who work directly with participating children for families who are unable to attend.
- Provide alternate methods of how meetings are held.

PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS

- **School Athletic Events**
- **Student-lead activities (ex. Musical, JROTC events)**
- **Parent Coffee House**
- **Workshops and Informational sessions**
- **After-school programming**